

Ashfield cum Thorpe Parish Council

NOTICE OF ANNUAL GENERAL MEETING

Members are duly summoned to attend the Annual General Meeting of the Council to be held on Wednesday 10 May 2017 at the Village Hall at 8.00pm (or immediately following the Annual Parish Meeting, if later) at which time members of the public are cordially invited to attend

AGENDA

- 1. Election of Chair and Signing of the Declaration of the Chair's Acceptance**
- 2. Election of Vice-Chair and Signing of the Declaration of the Vice-Chair's Acceptance**
- 3. Apologies and Approval of Absences**
- 4. Declarations of Pecuniary or Non-Pecuniary Interests by Members**
- 5. Approval of Minutes of the Previous Meeting on 8 March 2017**
- 6. Matters Arising**
- 7. Contributions by Members of the Public**
- 8. Finance**
 - (a) Progress of Internal Audit of Parish Records 2016/17 by SALC on 2 May 2017
 - (b) Review/Approval of Draft (i) Statement of Accounts (ii) Income (iii) Expenditure 2016/17
 - (c) Review/Approval of Draft (i) Bank Reconciliation (ii) Asset Register 2016/17
 - (d) Review/Revision/Approval of Accounting Statement & Significant Variances 2016/17
 - (e) Review of Payments & Authorisation of Payments by Cheque Signatories
- 9. Updates to the Register of Interests**
- 10. Matters for Future Consideration**
- 11. Dates of the Next Meetings**
 - (a) 14 June 2017 (b) 13 September 2017 (c) 13 December 2017

Simon Ashton, Parish Clerk
actpc.clerk@gmail.com
4 May 2017