

Ashfield cum Thorpe Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on **Wednesday 8 March 2017** at the Village Hall at 7.30pm at which time members of the public are cordially invited to attend

AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interest by Members**
3. **Approval of Minutes of the Previous Meeting on 11 January 2017**
4. **Matters Arising**
 - (a) Matters Identified are Covered Elsewhere on the Meeting's Agenda
5. **Reports by the District Councillor & County Councillor**
 - (a) Cllr Hicks' Report for January 2017 Received & Shared (31 January 2017)
 - (b) Consideration of Cllr Hicks' Current Report for March 2017
6. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chairman's discretion
7. **Purchase of Defibrillator for the Village Hall**
 - (a) Discontinuation of Full Funding via the BHF Funding Scheme
 - (b) Opportunity for Application for Full Funding via Community Heartbeat Trust
 - (c) Agreement for Community Council to Host & Power the Unit at the Village Hall
 - (d) Review of CHT Application Form, Member Lead, Queries & Approve Progress
8. **Replacement & Relocation of Notice Board**
 - (a) Progress of Order of Notice Board Placed with Parish Notice Board Company
 - (b) Agreement for Community Council to Install the Unit on Grounds of Village Hall
 - (c) Grant of £327 from Cllr Hicks' Locality Budget Received (18 February 2017)
 - (d) Expected Notice Board Delivery Date and Delivery & Installation Arrangements
9. **Consideration of Planning Applications & Decision Notices**
 - (a) MSDC 4675/16: Planning Application Received (18 November 2016)
Progress Following Monk Soham Parish Council Meeting (17 January 2017)

Change of use from grazing land to campsite, including alterations to existing access, construction of internal access driveway and 12 hardstanding parking spaces, construction of two screened bin stores, siting of nine shepherds' huts; and associated landscaping works: Land at Primrose Farm, School Road, Monk Soham

(b) MSDC 0681/17: Planning Application Received (14 February 2017)

Proposed change of use of agricultural building and land within its curtilage to residential use (Class C3): Pear Tree Farm, The Street, Ashfield cum Thorpe

(c) Confirmation of Any Further Decision Notices

(d) Summary of MSDC Parish Planning Activity in 2016/17

10. Finance

(a) Review of (i) Cashbook 2016/17 (ii) Income 2016/17 (iii) Expenditure 2016/17

(b) Review of Bank Reconciliation & Approval by Non-Cheque Signatories

(c) Review of Payments & Authorisation by Cheque Signatories

(d) Precept of £1,700 for 2017/18 Confirmed by MSDC (19 January 2017)

11. Governance

(a) Review, Approval & Adoption of Standing Orders

(b) Review, Approval & Adoption of Financial Regulations

(c) Review, Approval & Adoption of Code of Conduct

(d) Other Key Governance Documents for Adaptation

12. Correspondence Received

(a) No Items Requiring the Attention of Members

13. Matters for Future Consideration

(a) APM: Chair's Welcome, Previous Minutes (2016), Chair's Report, District & County Councillor's Report, Suffolk Police Report, Parish Paths Liaison Officer's Report, Community Council's Report, Ashfield Ladies Group Report, Welfare Trust Report, Earl Soham School Governors Report, Installation of Vehicle Activated Signs & Public Forum

(b) AGM: Election of Chair, Declaration of Chair's Acceptance, Appointment of Vice-Chair, Previous Minutes (2016), Updates to the Register of Interests, Annual Accounts & Appointment of Internal Auditor

(c) Any Other Matters at Future Meetings

14. Dates of the Next Meetings

(a) (i) 10 May 2017 (APM) (7.30pm) (ii) 10 May 2017 (AGM) (8.00pm or later)

(b) (i) 14 Jun (ii) 13 Sep (iii) 13 Dec 2017 (iv) 14 Mar (v) 9 May 2018 (APM/AGM)

(c) Community Council Village Hall Bookings for Meetings (2017/18)

Simon Ashton, Parish Clerk

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3 March 2017