

# Ashfield cum Thorpe Parish Council

## NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Wednesday 11 January 2017 at the Village Hall at 7.00pm at which time members of the public are cordially invited to attend

## AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interest by Members**
3. **Approval of Minutes of the Previous Meeting on 12 October 2016**
4. **Matters Arising**
  - (a) Risk Assessment Completed & Approved at Meeting on 28 June 2016
  - (b) Grant of £36 from Cllr Hicks' Locality Budget Received on 6 December 2016
  - (c) Receipt & Sharing of SCC Trading Standards Weekly Newsletters
5. **Reports by the District Councillor & County Councillor**
6. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chairman's discretion
7. **Purchase of Defibrillator via the BHF Funding Scheme**
8. **Replacement & Relocation of Notice Board**
9. **Installation of Vehicle Activated Signs**
  - (a) Consideration of Survey Progress, Costs and Funding Contributions
10. **Consideration of Planning Applications & Decision Notices**
  - (a) MSDC 4675/16: Planning Application Received on 18 November 2016

Change of use from grazing land to campsite, including alterations to existing access, construction of internal access driveway and 12 hardstanding parking spaces, construction of two screened bin stores, siting of nine shepherds' huts; and associated landscaping works: Land at Primrose Farm, School Road, Monk Soham
  - (b) No Recent Planning Application Decision Notices
  - (c) Summary of MSDC Parish Planning Activity in 2016/17

- 11. Finance**
  - (a) Income & Expenditure in 2016/17
  - (b) Review of Bank Reconciliation & Approval by Non-Cheque Signatories
  - (c) Review of Payments & Authorisation by Cheque Signatories
  - (d) Bank Mandate Signatures & Correspondence Address Update
  - (e) Review of Budget for 2017/18 & Precept Approval by Council
  
- 12. Governance**
  - (a) Standing Orders
  - (b) Financial Regulations
  - (c) Code of Conduct
  
- 13. Consultations**
  - (a) SALC: Local Authorities Members' Allowances Survey (21 November 2016)
  - (b) SCC: Suffolk Minerals & Waste Local Plan Consultation (29 November 2016)
  
- 14. Correspondence Received**
  - (a) MSDC: Town & Parish Councils Newsletter (14 November 2016)
  - (b) SALC: Neighbourhood Planning Bill (15 November 2016)
  - (c) MSDC: Street Name & Numbering Service (22 November 2016)
  - (d) St Elizabeth Hospice: Grant Request for £266.30 (22 November 2016)
  - (e) SALC: The Local Councillor (1 December 2016)
  - (f) MSDC: Electoral Register 2016/17 Supply Rules (1 December 2016)
  - (g) SALC: Referendum Principles Not Extended to Parish Councils (15 December 2016)
  - (h) Pensions Regulator: Completion of Auto Enrolment Duties (21 December 2016)
  
- 15. Matters for Future Consideration**
  - (a) Consideration of Meeting to Approve Clerk's Wages to 31 March 2017
  - (b) Any Other Matters
  
- 16. Dates of the Next Meetings**
  - (a) 8 March 2017 (Consideration)
  - (b) 10 May 2017 (AGM/APM)
  - (c) Decision on Future Dates

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6 January 2017