

# Ashfield cum Thorpe Parish Council

## NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Wednesday 13 December 2017 at the Village Hall at 7.30pm at which time members of the public are cordially invited to attend

## AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
3. **Approval of Minutes of the Previous Meeting on 13 September 2017**
4. **Reports by the District Councillor and County Councillor**
5. **Contributions by Members of the Public**  
Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion
6. **Purchase of Defibrillator for the Village Hall**
  - (a) Review of Ashfield Community Council's Funding Application Submission Update
  - (b) Review of Ashfield Community Council's Village Hall Floor Issues Update
7. **Consideration of the Installation of Vehicle Activated Signs**
8. **Consideration of Planning Applications and Decision Notices**
9. **Finance**
  - (a) Review of (i) Cashbook (ii) Income (iii) Expenditure & Budget to 30 November 2017
  - (b) Confirmation Receipt of MSDC Precept Payment (£850.00) (25 September 2017)
  - (c) Confirmation Receipt of Transparency Code Funding (£548.65) (30 November 2017)
  - (d) Approval of Bank Reconciliation to 30 November 2017 by Non-Cheque Signatories
  - (e) Confirmation of the Parish Council's Members with Cheque Signatory Status
  - (f) Review of Payments and Authorisation of Payments by Cheque Signatories
  - (g) Review of Conclusion of External Audit & Approval of Return & Certificate 2016/17
  - (h) Review & Approval of the Appointment of the Council's Internal Auditor 2017/18
  - (i) Review & Approval of the Parish Council's Budget & Precept Setting 2018/19

**10. Governance**

- (a) Consideration of Attendance at GDPR Training Course (1 November 2017) Update
- (b) Review & Approval of Standing Orders, Financial Regulations & Code of Conduct
- (c) Review, Approval & Adoption of the Council's Internal Control Statement 2017/18

**11. Matters for Future Consideration**

- (a) Agreement of the Dates of Parish Council Meetings (April 2018 - March 2019)

**12. Date of the Next Meeting**

- (a) 14 March 2018 (Agenda Items & Documents Received by 6 March 2018)

Simon Ashton, Parish Clerk

[actpc.clerk@gmail.com](mailto:actpc.clerk@gmail.com)

6 December 2017