

Ashfield cum Thorpe Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Wednesday 13 September 2017 at the Village Hall at 7.30pm at which time members of the public are cordially invited to attend

AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
3. **Approval of Minutes of the Previous Meeting on 26 June 2017**
4. **Co-Option of a New Member and Signing of the Declaration of Acceptance**
 - (a) Arrangements for Qualification Evidence, Register of Interests and Related Issues
5. **Reports by the District Councillor and County Councillor**
6. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion
7. **Purchase of Defibrillator for the Village Hall**
 - (a) Consideration of Funding Application Referral to Community Council Update
 - (b) Review of Matters Arising from Community Council Meeting (5 September 2017)
8. **Consideration of the Installation of Vehicle Activated Signs**
9. **Replacement and Relocation of Notice Board**
 - (a) Consideration of Notice Board Relocation, Installation and Access Update
10. **Consideration of Planning Applications and Decision Notices**
 - (a) MSDC 0681/17: Application Granted (11 July 2017)
Pear Tree Farm, The Street, Ashfield cum Thorpe, IP14 6NA
Prior Notification under Class Q (a) and (b) Schedule 2 of the Town and Country Planning (General Permitted Development) Order 2015 - Proposed change of use of agricultural building and land within its curtilage to residential use (Class C3)

11. Finance

- (a) Review of (i) Cashbook (ii) Income (iii) Expenditure & Budget to 31 August 2017
- (b) Approval of Bank Reconciliation to 31 August 2017 by Non-Cheque Signatories
- (c) Receipt of VAT Refund for March 2015 to March 2017 (£114.60) (10 July 2017)
- (d) Review of Payments and Authorisation of Payments by Cheque Signatories
- (e) Conclusion of Exercise of Public Rights of Access to Final Accounts (10 August 2017)
- (f) Conclusion of the External Audit of the Annual Accounts 2016/17 Update
- (g) Application for Transparency Code Funding (reduced maximum £568.17) Update
- (h) Approval of Parish Clerk's Salary Scale from 12 October 2017 (SCP18 to SCP19)
- (i) Consideration of MSDC Indicated Costs for a Parish Council Election (c £10/elector)

12. Governance

- (a) Review & Approval of the Annual Risk Assessment 2017/18 by the Parish Council
- (b) Review of Risks & Approval of Insurance Cover 2017/18 by Community Action Suffolk
- (c) Consideration of Attendance at General Data Protection Regulations Training Course

13. Consideration of the Babergh & Mid Suffolk Joint Local Plan Consultation

- (a) Review of Matters Arising from MSDC Consultation Meeting (4 September 2017)

14. Matters for Future Consideration

- (a) Review & Approval of the Budget 2018/19 by the Parish Council
- (b) Review & Approval of the Precept 2018/19 by the Parish Council
- (c) Review & Approval of Standing Orders, Financial Regulations & Code of Conduct

15. Dates of the Next Meetings

- (a) 13 December 2017
- (b) 14 March 2018

Simon Ashton, Parish Clerk

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6 September 2017