

Ashfield cum Thorpe Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Wednesday 13 June 2018 at the Community Hall at 7.30pm at which time members of the public are cordially invited to attend

AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
3. **Approval of Minutes of the Previous Meeting on 9 May 2018**
4. **Reports by the District Councillor and County Councillor**
5. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion
6. **Consideration of Planning Applications and Decision Notices**
 - (a) MSDC DC/18/01888: Application Received (Comments Due 14 June 2018)
Glebe House, The Street, Ashfield cum Thorpe, IP14 6LX
Erection of cartlodge.
 - (b) MSDC DC/18/01112: Application Granted (10 May 2018)
Ashfield Lodge & Land to the East, The Street, Ashfield cum Thorpe, IP14 6ND
Planning application. Conversion of two storey annexe. Replace existing front door and casement window and erection of glazed link rear extension.
 - (c) MSDC DC/18/01113: Application Granted (10 May 2018)
Ashfield Lodge & Land to the East, The Street, Ashfield cum Thorpe, IP14 6ND
Listed building consent. Conversion of two storey annexe. Replace existing front door and casement window and erection of glazed link rear extension.
 - (d) MSDC DC/18/01402: Application Granted (6 June 2018)
Pear Tree Farm, The Street, Ashfield cum Thorpe, IP14 6NA
Conversion of barn to residential use Class C3, erection of new cartlodge and change of use of agricultural land to garden curtilage.
7. **Finance**
 - (a) Confirmation of Receipt of MSDC Precept 2018/19 (1/2) (£1,350.00) (9 April 2018)
 - (b) Review of Internal Audit Report 2017/18 Recommendations Response & Action Plan
 - (c) Review of Compliance of Transparency Code & Web Site Requirements 2017/18

- (d) Review of Conclusion of External Audit & Noticeboard Requirements 2017/18
- (e) Review of Ashfield Community Council's Defibrillator Funding Application Update
- (f) Review of Payments and Authorisation of Payments by Cheque Signatories

8. Governance

- (a) Election of the Vice-Chair 2018/19 and Signing of the Declaration of Acceptance
- (b) Consideration of the Council's GDPR Requirements & NALC/SALC Guidance Update

9. Highways

- (a) Consideration of Installation of Vehicle Activated Signs SCC Highways Update
- (b) Consideration of Any Current Highways Issues & Previous Highways Issues Update

10. Matters for Future Consideration

- (a) Review of (i) Income & Budget ii) Expenditure & Budget to 31 August 2018
- (b) Review & Approval of the Council's Bank Reconciliation to 31 August 2018
- (c) Confirmation of the Receipt of VAT Refund Claim to 31 March 2018 (£97.74)
- (d) Review & Approval of the Council's Annual Insurance Cover & Asset Register Checks
- (e) Review & Approval of the Parish Council's Annual Risk Assessment 2018/19
- (f) Review & Approval of the Parish Council's Internal Control Statement 2018/19
- (g) Approval of Parish Clerk's Salary Scale Change from 12 October 2018 (SCP19 to 20)

11. Dates of the Next Meeting

- (a) 12 September 2018 (Agenda Items & Documents Received by 4 September 2018)
- (b) 12 December 2018
- (c) 13 March 2019

Simon Ashton, Parish Clerk
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6 June 2018