

# Ashfield cum Thorpe Parish Council

## NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Wednesday 12 December 2018 at the Community Hall at 7.30pm at which time members of the public are cordially invited to attend

## AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
3. **Approval of Minutes of the Previous Meeting on 12 September 2018**
4. **Reports by the District Councillor and County Councillor**
5. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion
6. **Consideration of Planning Applications and Decision Notices**
  - (a) MSDC DC/18/04276: Application Received (Comments Due 22 October 2018)  
Pear Tree Farm, The Street, Ashfield cum Thorpe, IP14 6NA  
Erection of cart lodge and creation of new vehicular access.
  - (b) MSDC DC/18/04276: Application Granted (14 November 2018)  
Pear Tree Farm, The Street, Ashfield cum Thorpe, IP14 6NA  
Erection of cart lodge and creation of new vehicular access.
7. **Finance**
  - (a) Confirmation of Receipt of VAT Refund Claim (2017/18) (£97.74) (5 September 2018)
  - (b) Confirmation of Receipt of the MSDC Precept (2/2) (£1,350.00) (10 September 2018)
  - (c) Review of (i) Income & Budget (ii) Expenditure & Budget (30 November 2018)
  - (d) Review & Approval of the Council's Bank Reconciliation (30 November 2018)
  - (e) Consideration of Barclays Bank Request for Account Holder Information Update
  - (f) Appointment of Finance & Planning Representatives & Cheque Signatory (2018/20)
  - (g) Review & Approval of the Appointment of the Council's Internal Auditor (2018/19)
  - (h) Review & Approval of the Council's Budget, Reserves & Precept Setting (2019/20)
  - (i) Signing of the MSDC Precept (2019/20) Request Form (for 31 January 2019)
  - (j) Review, Approval & Signing of the SALC Payroll Service Level Agreement
  - (k) Review of Payments Presented & Authorisation of Payments by Cheque Signatories

8. **Governance**
  - (a) Review & Approval of Standing Orders, Financial Regulations & LTN 87 Procurement
  - (b) Consideration of the Village Defibrillator Training Session Update (6 November 2018)
  - (c) Approval by Members of a Donation to Debenham First Responders (2018/19)
  - (d) Approval of the Purchase of a Defibrillator & Selection of Funding Options
  - (e) Consideration of MSDC Dog Fouling Support & SCC Signs Support Update
  - (f) Consideration of Suffolk Police Mid Suffolk North SNT Criminal Activity Update
  
9. **Highways**
  - (a) Consideration of SCC Speed Reduction Signs Support Update
  - (b) Consideration of Marking Out, Maintenance & Notification of Spraying of Footpaths
  - (c) Consideration of Current Highways Issues & Previous Highways Issues Update
  
10. **Consultations**
  - (a) Approval of Polling Districts, Stations & Places Review Response (31 December 2018)
  
11. **Matters for Future Consideration**
  - (b) Review of (i) Income & Budget (ii) Expenditure & Budget (28 February 2019)
  - (c) Review & Approval of the Council's Bank Reconciliation (28 February 2019)
  - (d) Review of Implementation of the Internal Audit Recommendations (2017/18)
  - (e) Confirmation of the Booking of the Internal Audit (2018/19) (April 2019)
  - (f) Approval of the Council's External Audit Reporting Exemption Status (2018/19)
  - (g) Agreement of the Dates & Routine Agendas of Parish Council Meetings (2019/20)
  - (h) Agreement of the Date & Agenda of the Annual Parish Meeting (8 May 2019)
  
12. **Date of the Next Meeting**
  - (a) 13 March 2019 (Agenda Items & Documents Received by 5 March 2019)

Simon Ashton, Parish Clerk  
[actpc.clerk@gmail.com](mailto:actpc.clerk@gmail.com)  
7 December 2018