

# Ashfield cum Thorpe Parish Council

## NOTICE OF MEETING

Members are duly summoned to attend the Annual General Meeting of the Council to be held on Wednesday 8 May 2019 at the Community Hall at 8.00pm at which time members of the public are cordially invited to attend

## AGENDA

1. **Election of Chair and Signing of the Declaration of the Chair's Acceptance**
2. **Election of Vice-Chair and Signing of the Declaration of the Vice-Chair's Acceptance**
3. **Apologies and Approval of Absences**
  - (a) Routine Apologies and Approval of Absences
  - (b) Governance of Apologies, Reporting & Approval of Absences & Non-Attendances
4. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
5. **Approval of Minutes of the Previous Meeting on 13 March 2019**
6. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion
7. **Consideration of Planning Applications and Decision Notices**
8. **Finance**
  - (a) Confirmation of the Receipt of the MSDC Precept (1/2) (£1,463.29) (April 2019)
  - (b) Review & Approval of the Council's Internal Audit (2018/19) Report by SALC
  - (c) Review & Approval of Statement of Accounts, Receipts & Payments (2018/19)
  - (d) Review & Approval of the Council's Bank Reconciliation (2018/19)
  - (e) Review & Approval of the Council's Asset Register (2018/19)
  - (f) Review & Approval of AGAR Section 1 Annual Governance Statement (2018/19)
  - (g) Review & Approval of AGAR Section 2 Accounting Statements & Variances (2018/19)
  - (h) Review & Approval of AGAR Part 2 Certificate of Exemption (2018/19)
  - (i) Consideration of the Council's Two Additional Cheque Signatories Update
  - (j) Approval of a Grant Request Received from Ashfield Community Hall (£36.00)
  - (k) Review of Payments Presented & Authorisation of Payments by Cheque Signatories
9. **Governance**
  - (a) Agreement of Completion of Declaration of Acceptance (DoA) Forms by Attendees

- (b) Agreement of Completion of DoA Forms by Non-Attendees by the Next Meeting
- (c) Agreement by Members of Requirement to Complete MSDC Register of Interests
- (d) Review & Approval of the Parish Council's Members' Responsibilities (2019/20)
- (e) Consideration of the Defibrillator Big Lottery Funding Application Update
- (f) Consideration of the SCC Vehicle Activated Signs Scheme Membership Update
- (g) Consideration of the Availability & Future Management of the Community Hall

**10. Highways**

- (a) Consideration of Current Highways Issues & Previous Highways Issues Update

**11. Matters for Future Consideration**

- (a) Consideration of Broadband Performance at Selected Addresses in the Village

**12. Dates of the Next Meetings**

- (a) 12 June 2019 (Agenda Items & Documents Received by 4 June 2019)
- (b) 11 September 2019
- (c) 11 December 2019

Simon Ashton, Parish Clerk

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1 May 2019